

## **GENERAL INFORMATION**

### **ATTENDANCE**

Patients must be prompt for their session. In case of illness, please call the office as far in advance as possible. For unavoidable last minute cancellations, please leave a message on the TROT answering machine. Therapy appointment no-shows may be billed. Anyone missing two therapy sessions without calling will be considered for discharge from therapy services.

### **CANCELLATIONS by TROT**

In cases of inclement weather, the therapy session may *not* be canceled but will be held entirely indoors. Parents will be notified well in advance if sessions are not held during holidays. In case of therapist illness or a last minute emergency, the parent will be called as early as possible to avoid inconvenience.

### **UPDATED MEDICAL INFORMATION & CHANGE OF ADDRESS or PHONE**

It is your responsibility to notify your therapist of changes in medical status; i.e. new doctor, new medication, etc. Current and accurate medical records are important in order to provide the best possible therapy session. Patient applications must be updated yearly. Please notify the TROT office immediately if your address or phone number changes.

### **OBSERVATION**

Friends and family are welcome to observe the TROT hippotherapy sessions. For insurance purposes and for the safety of all those present, please adhere to the following guidelines:

1. Please drive 5 mph on TROT property and enter/exit cautiously.
2. No family pets permitted on the grounds (assistance animals may be allowed with prior approval).
3. Observers must remain in designated areas. Please do not wander around the property or go to the barn area without a member of the TROT staff.
4. No unattended children. A responsible adult must remain with children at all times. No noisy or boisterous play, which could startle the horses, no climbing on barrels, ramps, fencing, or any other equipment or riding apparatus, and please no playing on the sensory course.
5. Smoking or consumption of alcoholic beverages is not permitted anywhere on TROT property.

### **SAFETY REQUIREMENTS (equipment provided by TROT)**

1. Protective helmets are required for all participants
2. A safety belt may be used at the therapist's discretion

### **HIPPOTHERAPY SESSIONS**

Mounted work on the horse may not be considered appropriate for all children or for every session. For those children who are receiving hippotherapy, mounted work may be cancelled in the case of inclement weather, horse illness or temporary unsoundness, or any situation that in the opinion of the therapist could cause a safety risk. In addition, a change in the child's medical condition, postural control, or height & weight might make hippotherapy inadvisable.

## FINANCIAL INFORMATION

### **FEES**

- |                       |                                      |
|-----------------------|--------------------------------------|
| a.) <b>Evaluation</b> | \$60 with licensed OT                |
| b.) <b>Therapy</b>    | \$100 per one hour treatment session |

### **PAYMENTS**

- a.) TROT is in network with Blue Cross/Blue Shield. Our application is pending with DDD.
- b.) All therapy fees are due at the time of service.

**TROT accepts checks, cash, VISA and MasterCard**

### **SCHOLARSHIPS AND FINANCIAL AID**

- a.) Scholarships may be available to those who meet the necessary criteria.
- b.) A Scholarship Request Form may be obtained by contacting the TROT office at 749-2360.
- c.) Certain scholarships may be available for a limited number of sessions